

REMITTANCE REQUEST
Birmingham Public Schools • Birmingham, MI

Date _____ Bldg. _____ Account _____

Payee _____ Vendor Number*

_____ Ship to (use with pre-paid orders) _____

Address _____

Quantity	Invoice Number	Description	Cost

_____ Originator

_____ Budget Manager

_____ Authorization-Finance

**Completed by Accounting*

F 13-S White - Accounting

Pink - Retained by originator

10/94