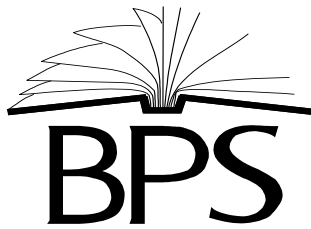


Birmingham Community Education
 2436 W. Lincoln, Suite F101
 Birmingham, MI 48009
 (248) 203-3800
 (248) 203-3818 Fax
 www.communityed.net



**BIRMINGHAM PUBLIC SCHOOLS
 COMMUNITY EDUCATION DEPARTMENT
 Community Group Application for Field Use**

Group Name: Field Contact:

Home Phone: Work Phone: Fax:

Street Address: City/ZIP: E-mail Address:

School Requested: Dates Requested:

Day of Week

Please indicate start and end time

Documentation Required

- **Application Form**
- **Proof of Insurance** – must name your group as insured party and list **BPS as an additional insured.**
- **Eligibility Form**
- **Players' Roster** – due before 2nd play date.
- **\$25.00 application fee** (per field, made payable to BPS)

For Office Use Only

School Code: _____

Field Code: _____

Special Instructions: _____

Do we have your permission to share your phone numbers? Yes _____ No _____

POLICY INFORMATION:

Please read the following disclaimers and sign.

I (we) have read the policies governing the use of school buildings and agree to meet the requirements of them. In addition, I (we) agree to indemnify and hold harmless the school districts and its agents and employees from and against all claims, damages, and losses resulting from such organization's use of the school facility including bodily injury, sickness, disease, or death injury to or destruction of tangible property including the loss of use resulting therefrom and including loss or theft or damage to any of the school district's fixtures, equipment and personal property which are part of or located on the premises and including such property owned by students or employees of Birmingham Public Schools. I (we) understand the district has no responsibility to notify our group of inclement weather, and I (we) agree to take full responsibility for our group's or organization's activities during such conditions. I (we) understand that no damage is expected to be done to any of the fields and/or fences, backstops, school building, and goal posts. Groups are expected to clean up all paper and debris left on field and surrounding areas. Any group(s) not adhering to these rules will be charged for all damages and/or cleanup and permit may be revoked. I (we) understand that no guns, weapons, or guard dogs are allowed in any school building or on any school district property without prior written permission. (Government law enforcement officers are exempt; private security guards are not exempt.)

 Signature

 Date

**BIRMINGHAM PUBLIC SCHOOLS
COMMUNITY EDUCATION
FIELD USE ELIGIBILITY FORM**

The use of fields by community based organizations should be on essentially the same basis that K-12 educational services are provided: non-profit, educational and, on occasion, recreational services available to the public at large. The sponsoring organization should be located within the Birmingham School District and/or the majority of participants should be district residents. Please complete the following for your group:

ACTIVITY INFORMATION:

Admittance fee for activity: _____
Description of activity: _____
Facility Requested: _____
Date(s) and time(s) Requested: _____

GROUP INFORMATION (BIRMINGHAM SCHOOL DISTRICT RESIDENTS)

Name: _____	Name: _____
Address: _____	Address: _____
City/ZIP: _____	City/ZIP: _____
Phone: _____	Phone: _____

Name: _____	Name: _____
Address: _____	Address: _____
City/ZIP: _____	City/ZIP: _____
Phone: _____	Phone: _____

Name: _____	Name: _____
Address: _____	Address: _____
City/ZIP: _____	City/ZIP: _____
Phone: _____	Phone: _____

ORGANIZATION INFORMATION:

Name of organization representative: _____
Daytime Phone: _____

Name of organization: _____
Address: _____
City/ZIP: _____

Signature: _____ Date: _____

