

BIRMINGHAM PUBLIC SCHOOLS

CHECKLIST AND DRIVER'S STATEMENT FOR USE OF PRIVATE *TRANSPORTATION

*(Non-Commercial, Non-District Owned Vehicles)

CHECKLIST

Trip Purpose and Destination _____

School: _____ Date(s) of Trip _____

Group Being Transported: _____

Group Sponsor: _____

Driver's Name: _____ License No. _____

Driver's Address: _____ Telephone: _____

1. Driver must be approved by the appropriate administrator.
2. Driver must have a valid Michigan driver license.
3. Driver must carry minimum state required liability insurance. (\$20,000 public liability, \$20,000 personal liability, \$10,000 property damage.)
4. The vehicle must be in safe operating condition.
5. Driver must be willing to assume responsibility for supervision of students during the time they are being transported.

DRIVER'S STATEMENT:

The undersigned driver certifies that: I have a valid Michigan driver's license and will be using a vehicle that is in safe operating condition with at least the minimum state-required public liability, personal liability and property damage insurance. I am willing to assume responsibility for supervising the students in my vehicle during the time they are being transported. In addition to this information, I certify that I have read the entire checklist and driver's statement including the insurance statement on the reverse side, and certify to its accuracy.

Signature of Driver

Date: _____

THE COMPLETED FORM IS TO BE SUBMITTED FOR EACH DRIVER TO THE GENERAL SCHOOL OFFICE PRIOR TO THE TRIP.

USE OF PRIVATE TRANSPORTATION

INSURANCE STATEMENT

The Michigan No Fault Insurance Law provides that the parents' insurance policy on their child is primary with the driver of the vehicle's insurance being secondary. Therefore, it is important that the drivers of non-district owned vehicles have adequate insurance and should not rely on any school district insurance. Employees and volunteers are not insured by the district when driving non-district owned vehicles.

The Birmingham Public Schools does not provide primary insurance coverage for non-district owned or hired automobiles. The insurance provided by the Birmingham Public Schools for non-district owned or hired automobile use is in excess of any other valid and collectible insurance available to the insured and protects only the school district.